



**Delaware City Schools
Board of Education Meeting
January 9, 2023
Organizational Meeting
Willis Education Center
6:00pm**

MISSION STATEMENT

The Delaware City Schools will promote a culture of excellence that engages and empowers students and staff to embrace the challenges of our global society. We will build on our traditions, respect our diversity and partner for a strong community.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, "Public Participation."

1.0 Opening

1.1. Call to Order and Roll Call

- _____ Mr. Wiener (President)
- _____ Ms. McDaniel-Browning (Vice President)
- _____ Mr. Weller
- _____ Mr. Backus
- _____ Ms. Harris
- _____ Ms. Wolf*

** Denotes Student Board Member*

1.2. Moment of Silence

1.3. Salute the Flag

- Cub Scouts Troop 318

1.4. Adoption of Agenda

I recommend we adopt this agenda as presented.

Moved by _____ seconded by _____ to adopt this agenda as presented.

- _____ Mr. Wiener
- _____ Ms. McDaniel-Browning
- _____ Mr. Weller
- _____ Mr. Backus

_____ Ms. Harris
_____ Ms. Wolf*

1.5. Approve Minutes

With your agenda you have received the minutes of the December 14, 2022 Board meeting.

Moved by _____ seconded by _____ to approve the minutes of the December 14, 2022 Board meeting as presented.

_____ Mr. Wiener
_____ Ms. McDaniel-Browning
_____ Mr. Weller
_____ Mr. Backus
_____ Ms. Harris
_____ Ms. Wolf*

1.6. Recognitions and Presentations

- January is School Board Recognition Month

1.7. Board of Education Organization for 2023

A. Election of Officers

1. President

Each person placed in nomination for President will be listed in the minutes. The Board members must vote by voice vote. The member receiving three (3) or more votes from among those nominated will be elected President. If only one member is nominated, then nominations are closed and the Board may elect a President by Acclamation.

a) Nominations to elect the 2022 Board of Education President:

Nominated: _____ by _____

Nominated: _____ by _____

b) Moved by _____ seconded by _____ to close nominations for President.

_____ Mr. Wiener
_____ Mr. Weller
_____ Mr. Backus
_____ Ms. McDaniel-Browning

_____ Ms. Harris
_____ Ms. Wolf*

c) Voting to elect the 2022 Board of Education President:

Mr. Wiener voted for: _____
Mr. Weller voted for: _____
Mr. Backus voted for: _____
Ms. McDaniel-Browning voted for: _____
Ms. Harris voted for: _____

OATH OF OFFICE for newly elected President – Administered by the Treasurer

The Treasurer will read the following as the newly elected officer stands with his/her right hand raised:

“Do you solemnly swear or affirm that you will support the Constitution of the United States of America and the Constitution of the State of Ohio and that you will faithfully and impartially discharge your duties as President of the Board of Education of the Delaware City School District, Delaware, Ohio, to the best of your ability and in accordance with the laws now in effect and hereinafter to be enacted during your continuance in said office?”

The appropriate answer is “I do.”

With the new President duly elected, he/she will assume the chair and preside over the rest of the meeting.

2. Vice President

The same procedure should be followed in nominating and electing a Vice President as was set forth in the nomination and election of the President.

a) Nominations to elect the 2022 Board of Education Vice President

Nominated: _____ by _____

Nominated: _____ by _____

b) Moved by _____ seconded by _____ to close nominations for Vice President.

_____ Mr. Wiener
_____ Mr. Weller

_____ Mr. Backus
_____ Ms. McDaniel-Browning
_____ Ms. Harris
_____ Ms. Wolf*

c) Voting to elect the 2022 Board of Education Vice President:

Mr. Wiener voted for: _____
Mr. Weller voted for: _____
Mr. Backus voted for: _____
Ms. McDaniel-Browning voted for: _____
Ms. Harris voted for: _____

OATH OF OFFICE for newly elected Vice President – Administered by the Treasurer

The Treasurer will read the following as the newly elected officer stands with his/her right hand raised:

“Do you solemnly swear or affirm that you will support the Constitution of the United States of America and the Constitution of the State of Ohio and that you will faithfully and impartially discharge your duties as Vice President of the Board of Education of the Delaware City School District, Delaware, Ohio, to the best of your ability and in accordance with the laws now in effect and hereinafter to be enacted during your continuance in said office?”

The appropriate answer is “I do.”

B. Establish Dates for Regular Meetings for 2023

The Board of Education needs to set the meeting schedule for the regular meetings of the Delaware City School District Board of Education. Additional meetings shall be designated at a time and place properly announced (Ohio Revised Code section 3314.16).

The regular meetings of the Delaware City School District Board of Education will be set as follows and located at the Willis Education Center:

Delaware City Schools
2023 Board of Education Meeting Dates
(Draft)

<u>Dates</u>	<u>Time</u>	<u>Type of Meeting</u>
January 9, 2023	6:00 pm	Organizational
February 6, 2023	6:00 pm	Regular
March 13, 2023	6:00 pm	Regular
April 3, 2023	6:00 pm	Regular
May 1, 2023	6:00 pm	Regular
May 22, 2023	6:00 pm	Regular
June 20, 2023	6:00 pm	Regular
July 10, 2023	6:00 pm	Regular
August 7, 2023	6:00 pm	Regular
August 21, 2023	6:00 pm	Regular
September 11, 2023	6:00 pm	Regular
October 2, 2023	6:00 pm	Regular
November 6, 2023	6:00 pm	Regular
December 11, 2023	6:00 pm	Regular

Moved by _____ seconded by _____
to approve the 2023 Board of Education meeting dates as presented.

- _____ Mr. Wiener
- _____ Ms. McDaniel-Browning
- _____ Mr. Weller
- _____ Mr. Backus
- _____ Ms. Harris
- _____ Ms. Wolf*

1. Appointments to Areas of Responsibility

- Negotiations (DCEA) _____
- Negotiations (OAPSE) _____
- Negotiations (UE) _____
- Facilities _____
- Federal/Ohio Legislative Liaison _____
- Finance (Records Retention, Audit) _____
- OSBA Delegate and Alternate _____

Planning Commission Liaison (City/Regional) _____

Levy Committee _____

Community Outreach _____

Education Council _____

Student Achievement Liaison _____

Appointment to DACC Board _____

Moved by _____ seconded by _____ to approve the Appointments to Areas of Responsibility as presented.

_____ Mr. Wiener

_____ Mr. Weller

_____ Mr. Backus

_____ Ms. McDaniel-Browning

_____ Ms. Harris

_____ Ms. Wolf*

2. Annual Memberships

Delaware Area Chamber of Commerce

META Solutions

Ohio Education Policy Institute

Ohio School Boards Association (OSBA)

OSBA Legal Defense Fund

Moved by _____ seconded by _____ to approve the Annual Memberships as presented.

_____ Mr. Wiener

_____ Mr. Weller

_____ Mr. Backus

_____ Ms. McDaniel-Browning

_____ Ms. Harris

_____ Ms. Wolf*

3. Standing Authorizations

Be It Resolved That: The Delaware City School District Board of Education approve the following authorizations:

A. **Advance on Tax Settlements** – the Treasurer/CFO of Delaware City Schools is hereby authorized and directed to request the Delaware County Auditor to draw a warrant for an advance of tax monies collected on behalf of said district but not yet disbursed pursuant to Ohio Revised Code Section 321.34.

B. **Investment of Interim Funds** – authorization for the Treasurer/CFO of Delaware City Schools to invest Interim Funds at the most productive interest rates whenever funds are available.

- C. **Payment of Bills** – authorization for the Treasurer/CFO of Delaware City Schools to pay all bills within the limits of the appropriation resolution as the bills are received and when the merchandise has been received in satisfactory condition.
- D. **Waive Reading of the Minutes** – to waive oral reading of the minutes of the preceding Board of Education meeting(s) unless expressly voted by the Board of Education to be read.
- E. **Participation in state and federal programs** – authorization to participate in all state and federal programs beneficial to the Delaware City Schools and consistent with the goals established by the school district for 2023.
- F. **Appoint purchasing agents** – appointment of the Executive Director of Human and Material Resources and/or Superintendent of Schools to serve as purchasing agents for the school district.
- G. **Participation in Transitional Work Program through the Bureau of Workers' Compensation** – participation in this program provides the Board with the option to allow employees an opportunity to return to work sooner, which benefits the district by reducing lost time and potentially lowering claims costs.

Moved by _____ seconded by _____ to approve the Standing Authorizations as presented.

- _____ Mr. Wiener
- _____ Mr. Weller
- _____ Mr. Backus
- _____ Ms. McDaniel-Browning
- _____ Ms. Harris
- _____ Ms. Wolf*

2.0 Reports

2.1. Unions

- A. DCEA
- B. UE
- C. OAPSE

2.2. Legislative

2.3. Facilities

2.4. Treasurer/CFO

2.5. Assistant Superintendent

- High School 2023 – 2024 Course Handbook

2.6. Executive Director of Human and Material Resources

2.7. Superintendent

2.8. Board Request

2.9. Other

PUBLIC PARTICIPATION

1. James Jones – 961 River Trail Dr. Grove City, Ohio 43123
2. Randy TARRIER – 7294 Scioto Parkway Delaware, Ohio 40315
3. Glenn Clermont
4. Joel Penley - 94 Troy Rd. Delaware, Ohio 43015
5. Deborah Geubert - 265 W. Fountain Ave. Delaware, Ohio 43015
6. Daniel Fogt – 3 Timmons Woods Dr. Delaware, Ohio 43015

PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle:

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Attendees must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.
- D. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- F. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
 1. Interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest).
 2. Request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
 3. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
 4. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
5. Waive these rules.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

Legal R.C. 3313.20
Revised 11/15/2021

3.0 Consent Agenda

3.1. Pupils

A. Approve High School Graduates

1. I recommend the Board approve the following students as Hayes High School graduates due to completion of all graduation requirements:

Grayson Kirtland
Sarah Rathkopf

3.2. Curriculum and Instruction

3.3. Personnel

A. Approve Resignations

1. Certified Staff

Approve and accept the resignation of the following individuals:

Carol Bull	Willis	Educational Assistant Last Day Worked 1/6/2023
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Mark Rieman	Dempsey	Teacher – 6 th Grade Last Work Day 1/30/2023
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Ellen Stelzer	Dempsey	Teacher – 6 th Grade Last Work Day 5/30/2023 *For retirement purposes
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2. Classified Staff

Approve and accept the resignation of the following individuals:

Tatiana Lavette	Woodward	Classified Substitute Last Day Worked 12/21/2022
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B. Approve Employment

1. Certified Staff – Salary and Step Adjustments

I recommend approval for the following salary adjustment for Ao Lin, Speech Language Pathologist.

C. Approve Supplemental Contracts for the 2022-2023 School Year

Approve the following supplemental contracts for the 2022-2023 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

LAST NAME	FIRST NAME	SUPPLEMENTAL	BUILDING	2022-23 Salary
Branham	Andrew	Wrestling Volunteer Coach	HAYES	Volunteer
Brown	Alan	Basketball Volunteer Coach	DEMPSEY	Volunteer
Day	Jennifer	Invention Convention – Elementary	DISTRICT	\$2,811.71
Houck	Andrew	Lacrosse Volunteer Coach	DEMPSEY	Volunteer

D. Approve Leave of Absence

1. I recommend the Board approve an unpaid disability Leave of Absence for Jennifer Turner. Last day worked was 12/19/2022.

E. Approve Extended Time/Days

1. I recommend the Board approve the extended time for Rose Long, at her regular hourly rate, not to exceed 4 hours, for service date March 2, 2023 for coordination and supervision of Steve Harpster author visit.
2. I recommend the Board approve the extended day for Ao Lin, at her regular per diem rate, not to exceed 4 days, for services to students beyond 186 day work calendar – 8 days annually prorated to 4 days between January 3, 2023- June 30, 2023.
3. I recommend the Board approve the extended day for Natalie Ritchie, at her regular per diem rate, to teach on May 10, 2023 for a full day credit.
4. I recommend the Board approve the extended day for Michelle Shrum, at her regular hourly rate, not to exceed 1 day, for kitchen clean up after water line break at Schultz on January 3, 2023.
5. I recommend the Board approve the extended days for Tiffany Salyers, at her regular hourly rate, not to exceed 2 days, for kitchen clean up after water line break at Schultz on December 29, 2022 and January 3, 2023.

F. Approve Home Instructors

I recommend the Board approve Logan King as a Home Instructor at the rate of \$20.00 per hour as needed for the 2022-223 school year.

3.4. Financial

Approve the Financial Report

I recommend the Board approve the Financial Report of November 2022 as presented.

3.5. Donations

I recommend the Board approve and accept the following donation:

- A. Donald Chenoweth – Check donation valued at \$1,000.00, Chenoweth Scholarship
- B. FASE Logistics Scott McDowell – Toys for families, valued at \$1,409.50, to provide to families in need throughout Delaware City Schools.
- C. William Street United Methodist Church – Hats and gloves for use in the elementary buildings thought district.
- D. J&J Sales – Donation of hand sanitizer valued at \$3,000.00, for use throughout the buildings in the district.
- E. Lifepoint Church- Lewis Center – Check donation for the Pacer Pantry valued at \$270.00

CONSENT ACTION:

Moved by _____ seconded by _____ to approve all of the consent items as presented.

- _____ Mr. Wiener
- _____ Ms. McDaniel-Browning
- _____ Mr. Weller
- _____ Mr. Backus
- _____ Ms. Harris
- _____ Ms. Wolf*

4.0 Discussion

4.1 Public Hearing regarding the rehire of a previously retired employee

Public hearing on the rehire of Debi Wood, custodian.

5.0 Action Items

5.1 Approve Contract with Sunbelt Staffing

I recommend the Board approve the contract with Sunbelt Staffing for Registered Behavior Technician services for the remainder of the 2022-2023 school year as presented.

Moved by _____ seconded by _____ to approve the contract with Sunbelt Staffing as presented.

_____ Mr. Wiener
_____ Ms. McDaniel-Browning
_____ Mr. Weller
_____ Mr. Backus
_____ Ms. Harris
_____ Ms. Wolf*

6.0 Superintendent's Comments

7.0 Board Comments

8.0 Calendar

- January 16 No School – Martin Luther King Jr. Day
- January 17 College Credit Plus Night
- February 8 College Credit Plus Night
- February 17 No School – Teacher In-Service Day
- February 20 No School – Presidents' Day

9.0 Executive Session

I recommend the Board enter into executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee, or student, unless the employee, official, licensee or student request a public hearing.

Moved by _____, seconded by _____ to enter into executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Roll call resulted as follows:

_____ Mr. Wiener
_____ Ms. McDaniel-Browning
_____ Mr. Weller
_____ Mr. Backus
_____ Ms. Harris
_____ Ms. Wolf*

President _____ declared the Board in executive session at _____.

Moved by _____, seconded by _____ to exit out of executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

10.0 Adjournment

10.1 I recommend this meeting be adjourned.

Moved by _____ seconded by _____ to adjourn this meeting.

- _____ Mr. Wiener
- _____ Ms. McDaniel-Browning
- _____ Mr. Weller
- _____ Mr. Backus
- _____ Ms. Harris
- _____ Ms. Wolf*