



**Delaware City Schools  
Board of Education Meeting  
April 1, 2024  
Regular Meeting  
Willis Education Center  
6:00pm**

**MISSION STATEMENT**

The Delaware City Schools will promote a culture of excellence that engages and empowers students and staff to embrace the challenges of our global society. We will build on our traditions, respect our diversity and partner for a strong community.

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, “Public Participation.”*

1.0 Opening

1.1. Call to Order and Roll Call

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Mr. Gitson\*

*\* Denotes Student Board Member*

1.2. Salute the Flag

1.3. Adoption of Agenda

I recommend we adopt this agenda as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adopt this agenda as presented.

- \_\_\_\_\_ Mr. Backus
- \_\_\_\_\_ Ms. Harris
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Mr. Gitson\*

#### 1.4. Approve Minutes

With your agenda you have received the minutes of the March 4, 2024 regular Board meeting.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the minutes of the March 4, 2024 regular Board meeting as presented.

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Mr. Gitson\*

#### 1.5. Recognitions and Presentations

### 2.0 Reports

#### 2.1. Unions

- A. DCEA
- B. UE
- C. OAPSE

#### 2.2. Legislative

#### 2.3. Facilities

#### 2.4. Treasurer/CFO

#### 2.5. Assistant Superintendent

- 23-24 State and Federal Program Review

#### 2.6. Executive Director of Human and Material Resources

#### 2.7. Superintendent

#### 2.8. Board Request

- A. Facilities Committee

#### 2.9. Other

### **PUBLIC PARTICIPATION**

## PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle:

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Attendees must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.
- D. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- F. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  1. Interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest).
  2. Request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
  3. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
  4. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  5. Waive these rules.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

### 3.0 Consent Agenda

#### 3.1. Pupils

##### A. Approve High School Graduates

1. I recommend the Board approve the following students as Hayes High School graduates due to completion of all graduation requirements:

Samantha Beckman  
Reid Koon

Natalee Sandoval  
Ryan Wheeler

##### B. Approve Overnight Field Trips

1. OHSAA Boys Basketball State Tournament

I recommend the Board approve the Varsity Boys Basketball Team for an overnight field trip from 3/22/2024 to 3/24/2024 to the OHSAA Boys Basketball State Tournament in Dayton, OH as presented.

#### 3.2. Curriculum and Instruction

#### 3.3. Personnel

##### A. Approve Resignations

1. Certified Staff

Approve and accept the resignation of the following individuals:

Sarah DeLong	School Counselor Schultz	Last Day of Work 5/24/2024
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Dara Wang	Occupational Therapist Smith	Last Day Worked 3/29/2024
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2. Classified Staff

Approve and accept the resignation of the following individuals:

Katrina Butler	Educational Assistant Pre-K- Class I Woodward	Last Day of Work 4/11/2024
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Toni Cochenour	Educational Assistant - APEX Hayes	Last Day of Work 4/2/2024
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Ethan Crosbie	Program Assistant/Substitute I SACC	Last Day Worked 2/29/2024
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Sarah Taynor	Program Assistant I SACC	Last Day Worked 3/12/2024
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3. Classified Substitute

Approve and accept the resignation of the following individuals:

Katherine Cramer		Last Day Worked 3/25/2024
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George Hellinger		Last Day Worked 3/8/2024
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Michael Kusche		Last Day Worked 3/29/2024
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B. Approve Employment

1. Certified Staff

Approve certified employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, licensure, and receipt of other necessary documentation.

Current assignments are as follows:

Kristen Kelley	Intervention Specialist Woodward	Salary Scale MA, Step 7 \$65,058.94* Effective 3/22/2024
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***\*Prorated amount is \$14,690.73 for the remainder of the 2023-2024 school year***

Rex Reeder	High School Principal Hayes	Salary Scale ADS1E, Step 10 \$142,407.20 3 year contract Effective 8/1/2024
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Calli Studebaker	Occupational Therapist Smith/Woodward	Salary Scale MA+45, Step 2 \$61,631.11* Effective 4/8/2024
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***\*Prorated amount is \$11,597.25 for the remainder of the 2023-2024 school year***

2. Classified Staff

Approve classified employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Katherine Cramer	Administrative Assistant Carlisle	\$21.10 per hour, Step 10 Effective 4/1/2024
George Hellinger	Bus Driver Transportation	\$21.66 per hour, Step 1 Effective 3/11/2024
Sandra Kincaid	Administrative Assistant Conger	\$21.10 per hour, Step 10 Effective 4/1/2024
Michael Kusche	Bus Driver Transportation	\$21.66 per hour, Step 1 Effective 4/1/2024
Kathy Patterson	Cook/Cashier Conger	\$15.77 per hour, Step 1 Effective 3/18/2024
Laura Stieb	Educational Assistant-Class I Conger	\$15.07 per hour, Step 1 Effective 4/1/2024
Sarah Taynor	Assistant Site Manager I SACC	\$15.54 per hour, Step 7 Effective 3/13/2024
Tabitha Van Sickle	Cook/Cashier Dempsey	\$15.77 per hour, Step 1 Effective 4/1/2024

3. Classified Substitute for the 2023-2024 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2023-2024 school year: Administrative Assistant \$14.22/hr., Bus Driver \$16.85/hr., Cook/Cashier \$12.12/hr., Custodian \$15.01/hr., Educational Assistant \$13.16/hr., Library Media Specialist Assistant \$13.16/hr., Nurse \$125.00 a day, Teacher \$125.00 a day, Technology Specialist \$13.16/hr.

Approve employment for the 2023-2024 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Nathan Birchfield      Bus Driver

LaDonna James      Administrative Assistant  
Educational Assistant  
Library Media Specialist  
Technology Specialist

Amanda Loyer      Administrative Assistant

Phyllis Summers      Food Service  
Tiffani Swartzfager      Administrative Assistant  
Educational Assistant  
Library Media Specialist  
Technology Specialist

C. Approve Supplemental Contracts for the 2023-2024 School Year

Approve the following supplemental employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

LAST NAME	FIRST NAME	SUPPLEMENTAL	BUILDING	2023-24 SALARY
Blankenship	Jayson	Track Assistant Coach Varsity Boys and Girls	HAYES	\$2,882.00
Jenkins	Devin	Lacrosse Assistant Coach Girls Volunteer	HAYES	Volunteer
Lukich	Jack	Baseball Coach High School Boys Volunteer	HAYES	Volunteer
Schomer	Craig	Track Assistant Coach Varsity Boys and Girls	HAYES	\$2,882.00
Slattery	Karri	Lacrosse Assistant Coach Grade 7 & 8th Grade Girls Volunteer	DEMPSEY	Volunteer

D. Approve Leave of Absence

1. I recommend the Board approve an unpaid Leave of Absence for personal reasons for Lynsey Chandler from 2/29/2024 to 5/24/2024.
2. I recommend that the Board approve an unpaid childcare leave of absence for Staci Jordan from May 3, 2024 through May 24, 2024.

E. Approve Job Descriptions

I recommend the Board approve the following job descriptions as presented:

Summer Work Assistant Crew Leader  
Summer Work Crew Leader  
Summer Work Crew

F. Approve Agreement with Rhonda Tabbah, PhD, NCSP, LLC

1. I recommend the Board approve the agreement with Rhonda Tabbah, PhD, NCSP, LLC for school psychoeducational evaluations, conduct bilingual (Arabic-English) psychoeducational evaluations, and provide consultative services on an as-needed basis to Delaware City from March 1, 2024 to June 30, 2024 as presented.

3.4. Financial

1. Approve the Financial Report

I recommend the Board approve the Financial Report of February 2024 as presented.

2. Declare Transportation Impractical and Approve Payment in Lieu of Providing Transportation.

Pursuant to the requirements established in Ohio Revised Code Chapter 3327.02 the procedures set forth by the Ohio Department of Education, it is recommended that bus transportation for students listed to their chosen schools be declared impractical for the 2023-2024 school year, and that payment in lieu of transportation be offered to the parents/guardians at the state approved rate:

<b>Children of the following Parent(s):</b>	<b>School Selected</b>
Bevins, Michael and Sandra	Genoa Christian Academy
Catoni, Matt and Katie	St. Paul Catholic School
Harvey, Jed and Jessica	Genoa Christian Academy
Hodges, Christian and Bethany	New Story Schools

3.5. Donations

I recommend the Board approve and accept the following donation:

- A. Anonymous – Monetary, valued at \$200.00, to use toward the 6th grade camp scholarship at Dempsey.
- B. Carla Moore – Monetary, valued at \$300.00, in support of students and staff at Dempsey.
- C. John and Amy Funk – Monetary, valued at \$50.00, to use toward lunches at Woodward
- D. Project Lightwell – 30 Stuffed bunnies, valued at \$1200.00, to use in a calming corner and to comfort students at Carlisle.



- E. Schweitzer Engineering Laboratories, Inc. – Monetary, valued at \$100.00, in support of students and staff at Dempsey

CONSENT ACTION:

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve all of the consent items as presented.

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Mr. Gitson\*

4.0 Discussion

5.0 Action Items

5.1. Approve the terms of the Collective Bargaining Agreement re-opener with OAPSE

Recommend approval of the terms of the Collective Bargaining Agreement re-opener with OAPSE for July 1, 2024 – June 30, 2025 as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve of the terms of the Collective Bargaining Agreement re-opener with OAPSE for July 1, 2024 – June 30, 2025 as presented

- \_\_\_\_\_ Mr. Backus
- \_\_\_\_\_ Ms. Harris
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Mr. Gitson\*

5.2. Approve of the roofing replacement project at Carlisle Elementary School

I recommend the Board approve of the roofing replacement project at Carlisle Elementary School by Weatherproofing Technologies, Inc. in the amount of \$74,840.66 with funds for the work coming from the district permanent improvement fund as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve of the roofing replacement project at Carlisle Elementary School by Weatherproofing Technologies, Inc. in the amount of \$74,840.66 with funds for the work coming from the district permanent improvement fund as presented.

\_\_\_\_\_ Mr. Backus (President)  
\_\_\_\_\_ Ms. Harris (Vice President)  
\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Mrs. Gasaway  
\_\_\_\_\_ Mr. Gitson\*

5.3. Approve Amended Permanent Appropriation Resolution and Amended Certificate of Estimated Resources for FY2024

Be it resolved by the Board of Education of the Delaware City School District, Delaware County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year ending June 30, 2024, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year and to approve the amended Certificate of Estimated resources as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the Amended Permanent Appropriation Resolution and Amended Certificate of Estimated Resources as presented.

\_\_\_\_\_ Mr. Backus (President)  
\_\_\_\_\_ Ms. Harris (Vice President)  
\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Mrs. Gasaway  
\_\_\_\_\_ Mr. Gitson\*

6.0 Superintendent’s Comments

7.0 Board Comments

8.0 Calendar

- April 8 – No School – Teacher In-service Day
- April 9 – Kindergarten Information Night
- April 25 – Delaware City Schools Arts Festival
- May 1 – District Retirement/YOS Reception
- May 6 – Board of Education Meeting
- May 8 – Hayes Senior Awards Night

9.0 Executive Session

I recommend the Board enter into executive session for the following reason: preparing for, conducting or reviewing negotiations or bargaining sessions with employees.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to enter into executive session for the following reason: preparing for, conducting or reviewing negotiations or bargaining sessions with employees.

Roll call resulted as follows:

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Mr. Gitson\*

President \_\_\_\_\_ declared the Board in executive session at \_\_\_\_\_.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to exit out of executive session for the following reason: preparing for, conducting or reviewing negotiations or bargaining sessions with employees.

Roll call resulted as follows:

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Mr. Gitson\*

President \_\_\_\_\_ declared the Board out of executive session at \_\_\_\_\_.

## 10.0 Adjournment

10.1. I recommend this meeting be adjourned.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adjourn this meeting.

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Mr. Gitson\*