



**Delaware City Schools Board of Education  
Minutes of July 10, 2023  
Regular Meeting  
Willis Education Center  
6:00pm**

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- 5:55pm - Public Hearing  
Title VI-B flow thru funds (IDEA Part B Funds) and Federal Special Education Funding (American Rescue Plan Part B Funds and American Rescue Plan ESSER Funds) for the 2023-2024 school year.

2023-MR 1.0 Opening

2023-MR 1.1 Call to Order and Roll Call

The Delaware City Board of Education met in Regular session on July 10, 2023 at 6:00pm at the Willis Education Center.

Members present on roll call were: Ms. McDaniel-Browning (President), Mr. Backus (Vice President), Mr. Wiener, and Ms. Harris.

\* Mr. Weller was absent.

2023-MR-1.2 Salute the Flag

2023-MR-1.3 Adoption of Agenda

Moved by Mr. Backus, seconded by Ms. Harris to adopt this agenda as presented.

Roll call resulted as follows: Mr. Backus, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Wiener, yea.

President McDaniel-Browning declared the motion carried.

2023-MR-1.4 Approve Minutes

Moved by Mr. Wiener, seconded by Ms. Harris to approve the minutes of June 20, 2023 Regular meeting.

Roll call resulted as follows: Mr. Wiener, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea.

President McDaniel-Browning declared the motion carried.

### 2023-MR-1.5 Recognitions and Presentations

### 2023-MR-2.0 Reports

#### 2.1. Unions

- A. DCEA - no report
- B. UE - no report
- C. OAPSE - no report

2.2. Legislative - Mrs. Kegley reported she is excited about the passage of the State budget and is thankful for the continued implementation of the Fair School Funding Plan with 2022 base cost inputs.

2.3. Facilities - Mr. Sherman reported that work is occurring at Schultz through a partnership with the fishing and wildlife agency for plantings. He also reviewed action item 5.2, an adjustment to the generator pricing for freight charges. He also reported that the theater lighting update in the Willis auditorium is complete.

2.4. Treasurer/CFO - Mrs. Swearingen reported that she will be attending a webinar to help with State funding updates in the forecast.

2.5. Assistant Superintendent - No report

2.6. Executive Director of Human and Material Resources - Mr. Stewart reported that the annual food service update was placed in the board packet. He reviewed the consent agenda, including the hiring of a new food service director. He also reviewed the annual insurance renewal for property/casualty insurance.

2.7. Superintendent - Mrs. Kegley reported she will be attending the OSBA webinar on the State budget on August 1st. She also discussed the upcoming joint meeting scheduled with City Council at City Hall and the Supplies for Scholars event at the end of the month.

2.8. Board Request - None

2.9. Other - None

### Public Participation

Tiffany Smith - 153 Marblewood Dr. Delaware 43015 - Resident

2023-MR-3.0 Consent Agenda

Moved by Mr. Backus, seconded by Ms. Harris to approve all of the consent items as presented.

Roll call resulted as follows: Mr. Backus, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Wiener, yea.

President McDaniel-Browning declared the motion carried.

2023-MR-3.1 Pupils

2023-MR-3.2 Curriculum and Instruction

2023-MR-3.3 Personnel

2023-MR-3.3A Approve Resignations

1. Certified Staff

Approve and accept the resignation of the following individuals:

Stacey Ash	Conger	Reading Recovery Teacher Last Day Worked 5/30/2023
Amalia Tan- Lerner	Schultz	EL Teacher Last Day Worked 5/30/2023
Lindsey Mee	Hayes	School Counselor Last Day Worked 6/7/2023

2. Classified Staff

Approve and accept the resignation of the following individuals:

Elizabeth Bryant	Dempsey	Educational Assistant Last Day of Work 9/29/2023 <b>*For retirement purposes</b>
Debra Carman	Hayes	Cook/Cashier Last Day Worked 5/29/2023
Tina Darst	Woodward	Educational Assistant Last Day Worked 5/29/2023

Tammy Dixon	Willis	Administrative Assistant Last Day of Work 7/31/2023
Hannah Harrell	Dempsey	Educational Assistant Last Day Worked 5/29/2023
Jessica Holloway	SACC	Educational Assistant – Class I Last Day Worked 7/7/2023
Katherine Krohn	SACC	Substitute Last Day Worked 6/22/2023
David Levings	Dempsey	Custodian Last Day Worked 6/21/2023
EmilyBelle Rossi	Woodward	Educational Assistant Last Day Worked 5/29/2023

2023-MR-3.3B Approve Employment

1. Certified Staff

Approve certified employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, licensure, and receipt of other necessary documentation.

Current assignments are as follows:

Caitlin Cantrell	Dempsey Intervention Specialist	\$55,936.98 Salary Scale BA/150, Step 5 Effective 8/14/2023
Rachel Fell	Carlisle Intervention Specialist	\$52,902.15 Salary Scale BA, Step 5 Effective 8/14/2023
Kristin Gagliarducci	Woodward Grade 3	\$45,456.98 Salary Scale BA/150, Step 0 Effective 8/14/2023
Mary Greene	Woodward Kindergarten	\$51,055.05 Salary Scale BA, Step 4 Effective 8/14/2023

Kimberly Johnston	Hayes School Nurse	\$43,666.65 Salary Scale BA, Step 0 Effective 8/14/2023
Amanda Layman	Carlisle School Psychologist	\$71,150.26 Salary Scale MA+45, Step 4 Effective 8/14/2023
Colin Madigan	Hayes Math Teacher	\$52,902.15 Salary Scale BA, Step 5 Effective 8/14/2023
Allison Selley	Hayes Music Teacher	\$47,360.85 Salary Scale BA, Step 2 Effective 8/14/2023

2. Classified Staff

Approve classified employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Michelle Thieret	Willis Director of Food Services	\$68,161.60 Salary Scale CLS 2, Step 5 Effective 8/1/2023
Patricia Varnedoe	Conger Educational Assistant – Class II	\$17.85 per hour, Step 6 Effective 8/14/2023

3. Classified Substitute for the 2023-2024 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2023-2024 school year: Administrative Assistant \$14.22/hr., Bus Driver \$16.85/hr., Cook/Cashier \$12.12/hr., Custodian \$15.01/hr., Educational Assistant \$13.16/hr., Library Media Specialist Assistant \$13.16/hr., Nurse \$125.00 a day, Teacher \$125.00 a day, Technology Specialist \$13.16/hr.

Approve employment for the 2023-2024 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Danielle McCord                      Nurse

2023-MR-3.3C Approve Supplemental Contracts for the 2022-2023 School Year

Approve the following supplemental employment for the 2022-2023 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SUPPLEMENTAL</b>	<b>BUILDING</b>	<b>2023-24 Salary</b>
Schlabig	Megan	Track Assistant Volunteer Coach	HAYES	Volunteer

2023-MR-3.3D Approve Supplemental Contracts for the 2022-2023 School Year

Approve the following supplemental employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SUPPLEMENTAL</b>	<b>BUILDING</b>	<b>2023-24 Salary</b>
Bibler	James	Cross Country Head Coach Varsity Boys & Girls	HAYES	\$6,724.66
Carr	Philip	Football Assistant Coach Varsity Boys	HAYES	\$5,283.66
Hibinger	Gary	Tennis Head Coach JV Girls	HAYES	\$3,842.67
Meeker	Luke	Football Assistant Coach Varsity Boys	HAYES	\$4,323.00
Montgomery	Curtis	Football Coach - Volunteer	HAYES	Volunteer
Semancik	Tyler	Soccer Head Coach Varsity Boys	HAYES	\$5,764.00
Sowers	Mackenzie	Volleyball Head Coach Freshman Girls	HAYES	\$2,882.00
Swisher	Mariah	Volleyball Head Coach JV Girls	HAYES	\$3,842.67
Tucky	Ethan	Football Coach	HAYES	Volunteer
Weakland	Nathan	Soccer Head Coach Varsity Girls	HAYES	\$7,205.00

Windle	Brenton	Soccer Head Coach JV Boys	HAYES	\$2,882.00
Zimmers	Derrick	Soccer Coach - Boys	HAYES	Volunteer

2023-MR-3.3E Approve Supplemental Contract Corrections

- I recommend the Board approve the following supplemental corrections for Alex Yoder, Football Assistant Coach 8<sup>th</sup> Grade Boys, as presented:

Originally approved on the <u>June 20, 2023 Agenda</u>	<u>Adjusted Salary</u>
Salary \$2,401.67	Volunteer

- I recommend the Board approve the following supplemental corrections for Juan Moorman, Football Assistant Coach Varsity Boys, as presented:

Originally approved on the <u>June 20, 2023 Agenda</u>	<u>Adjusted Salary</u>
\$3,262.33	\$3,362.33

2023-MR-3.3F Approve Supplemental Contract Resignation

- I recommend the Board approve the resignation of David Brockett as the Track Head Coach at Dempsey effective 6/30/2023.

2023-MR-3.3G Approve Classified Staff Supplemental Contract

- I recommend the Board approve Dianna Hibinger as the Tennis Head Coach Varsity Girls, at the current State Minimum Wage. Total to be paid not less than \$5,764.00.

2023-MR-3.3H Approve Extended Days/Time

- I recommend the Board approve the following certified staff for CPI and in-person training, not to exceed 10 hours, at \$28.00 per hour for service dates of July 11, 2023 – August 11, 2023 as presented:

Sarah DeLong	Amy Mosley
Heidi Gatton	Laura Shank
Amy Glandon	Krystal Spurlock
Sarah Glissman	Margaret Stanton
Robin Irion	Emma Steward
Samuel Jacob	Renelle Tompkins
Rachel Lawrence	Aric Tucker
Felicia Lemyre	Ian Tumey
Marissa Mast	

2. I recommend the Board approve the following classified staff for CPI Training, not to exceed 10 hours at their regular hourly rate, for service dates July 11, 2023 – August 11, 2023 as presented:

Christina Brown  
Tabatha Deavers  
Kelly Dutton  
Brenda Fingerlow  
Gayle Fitzpatrick  
Anissa Horvath

Desiree Lindeman  
Suzetta Ross  
Danielle Seery  
Nicholas Verdea  
Christopher Webster

3. I recommend the Board approve the following certified staff for English Language Evaluations, not to exceed 25 hours at their regular per diem rate, for service dates July 1, 2023 – June 30, 2024 as presented:

Brittany King  
Fatjona Ndreu  
Alexa Ross

4. I recommend the Board approve Michelle Thieret for extended days at her regular per diem rate of \$255.77 per day, not to exceed (5) days, during the service days of July 11, 2023 – July 31, 2023 for transition work as presented.
5. I recommend the Board approve Kimberly Johnston for extended days at her regular per diem rate of \$234.77, not to exceed (10) days, during the service days of July 11, 2023 – June 30, 2024 for School Nurse duties as presented.
6. I recommend the Board approve Amanda Layman for extended days at her regular per diem rate of \$382.53 per day, not to exceed (18) days, during the service days of July 11, 2023 – June 30, 2024 for evaluations and reports meetings as presented.

#### 2023-MR-3.3I Approve Stipend

1. I recommend the Board approve a stipend for Bailey Stainbrook for Picture Exchange Communication System training / Professional Development, not to exceed 28 hours, at \$28.00 per hour for service dates June 26, 2023 - July 28, 2023.

#### 2023-MR-4.0 Discussion

#### 2023-MR-5.0 Action Items



2023-MR-5.1 Approve Property, Fleet, and Liability Insurance Renewals

I recommend the Board approve property, fleet and liability insurance renewals effective July 1, 2023 – June 30, 2024 with Hosket Ulen Insurance Solutions at the rates listed below.

2023-2024

Property/ ILM	\$103,618.00
Fleet	\$52,538.00
Liability/Crime/Umbrella	\$99,395.00
Cyber	\$16,994.26
Active Shooter Malicious Attack	\$11,691.75

Moved by Mr. Wiener, seconded by Ms. Harris to approve Property, Fleet, and Liability Insurance Renewals as presented.

Roll call resulted as follows: Mr. Wiener, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea.

President McDaniel-Browning declared the motion carried.

2023-MR-5.2 Approve Amendment of backup generator purchase

I recommend the Board approved the amendment of the original amount approved for the backup generator to include freight costs as listed below.

Originally approved on <u>June 20, 2023 Agenda</u>	<u>Amendment</u>
\$75,000.00	\$80,284.00

Moved by Ms. Harris, seconded by Mr. Backus to approve amendment of backup generator purchase as presented.

Roll call resulted as follows: Ms. Harris, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Mr. Wiener, yea.

President McDaniel-Browning declared the motion carried.

2023-MR-6.0 Superintendent's Comments

None

### 2023-MR-7.0 Board Comments

None

### 2023-MR-8.0 Calendar

- July 24 Board of Education Special Meeting held at Council Chambers
- July 27 – 28 Supplies for Scholars
- July 31 – August 4 Kindergarten Screening
- August 7 Board of Education Meeting
- August 9-10 Hayes and Dempsey Back to School Days
- August 14 Elementary Open House Night
- August 16 First Day of School
- August 21 Board of Education Meeting

### 2023-MR-9.0 Executive Session

I recommend the Board enter into executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee, or student, unless the employee, official, licensee or student request a public hearing.

Moved by Mr. Backus, seconded by Ms. Harris to enter into executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Roll call resulted as follows: Mr. Backus, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Wiener, yea.

President McDaniel-Browning declared the Board in executive session at 6:22PM.

Moved by Ms. Harris, seconded by Mr. Backus to exit out of executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Roll call resulted as follows: Ms. Harris, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Mr. Wiener, yea.

President McDaniel-Browning declared the Board out of executive session at 7:03 PM.

2023-MR-10.0 Adjournment

Moved by Mr. Wiener, seconded by Ms. Harris to adjourn this meeting.

Roll call resulted as follows: Mr. Wiener, yea; Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea.

President McDaniel-Browning declared the meeting adjourned at 7:03 PM.

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*President*

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*Treasurer*