



**Delaware City Schools  
Board of Education Meeting  
March 4, 2024  
Regular Meeting  
Willis Education Center  
6:00pm**

**MISSION STATEMENT**

The Delaware City Schools will promote a culture of excellence that engages and empowers students and staff to embrace the challenges of our global society. We will build on our traditions, respect our diversity and partner for a strong community.

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, "Public Participation."*

**1.0 Opening**

**1.1. Call to Order and Roll Call**

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Mr. Gitson\*

*\* Denotes Student Board Member*

**1.2. Salute the Flag**

**1.3. Adoption of Agenda**

I recommend we adopt this agenda as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adopt this agenda as presented.

- \_\_\_\_\_ Mr. Backus
- \_\_\_\_\_ Ms. Harris
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Mr. Gitson\*

1.4. Approve Minutes

With your agenda you have received the minutes of the February 5, 2024 regular Board meeting.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the minutes of the February 5, 2024 regular Board meeting as presented.

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Mr. Gitson\*

1.5. Recognitions and Presentations

2.0 Reports

2.1. Unions

- A. DCEA
- B. UE
- C. OAPSE

2.2. Legislative

2.3. Facilities

2.4. Treasurer/CFO

2.5. Assistant Superintendent

2.6. Executive Director of Human and Material Resources

2.7. Superintendent

2.8. Board Request

- A. Facilities Committee

2.9. Other

**PUBLIC PARTICIPATION**

## **PUBLIC PARTICIPATION AT BOARD MEETINGS**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle:

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Attendees must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.
- D. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- F. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  1. Interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest).
  2. Request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
  3. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
  4. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  5. Waive these rules.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

### 3.0 Consent Agenda

#### 3.1. Pupils

##### A. Approve High School Graduates

1. I recommend the Board approve the following students as Hayes High School graduates due to completion of all graduation requirements:

Jamari Carter  
Jayde Weimann

Lauren Lortz  
Eric Young

Abbey McClary\*

***\*22+ Graduate***

##### B. Approve Overnight Field Trip

1. Girls Lacrosse Athletic Contests

I recommend the Board approve the Girls Lacrosse Team for an overnight field trip from 4/5/2024 to 4/6/2024 for Athletic Contests at Anthony Wayne High School and Sylvania Northview High School in the Toledo, OH area as presented.

#### 3.2. Curriculum and Instruction

- A. Amend approved school Fees for DACC Classes increased from \$30 to \$45.

- B. Approve the K-5 Technology Course of Study

#### 3.3. Personnel

##### A. Approve Resignations

1. Classified Staff

Approve and accept the resignation of the following individuals:

Jose Blecharczyk	Educational Assistant- Class II Conger	Last Day Worked 1/30/2024
Cherie Hardman*	Bus Driver Transportation	Last Day of Work 5/27/2024
Lisa Harmon*	Bus Driver Transportation	Last Day of Work 6/30/2024

Michelle Kelly	Administrative Assistant Willis	Last Day of Work 3/5/2024
Rose Long*	Library Media Specialist Assistant Schultz	Last Day of Work 5/31/2024
Christina Stephens- Wolbert	Administrative Assistant Carlisle	Last Day of Work 3/12/2024
Jacqueline Twine Jr.	Assistant Site Manager III SACC	Last Day Worked 3/1/2024

***\*For retirement purposes***

2. Classified Substitute

Approve and accept the resignation of the following individuals:

Brenda Bailey		Last Day Worked 2/2/2024
Peter Beck		Last Day Worked 1/26/2024
Michelle Kelly		Effective 2/27/2024
Robert Summerfield		Last Day Worked 1/26/2024

B. Approve Employment

1. Classified Staff

Approve classified employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Gavin Flesch	Program Assistant/Substitute III SACC	\$14.06 per hour, Step 4 Effective 2/27/2024
Michelle Kelly	Payroll Assistant Willis	\$24.36 per hour, Step 2 Effective 3/6/2024
Steven Lucas	Custodian- 2nd Shift Carlisle/Conger	\$19.46 per hour, Step 5 Effective 3/4/2024

2. Classified Substitute for the 2023-2024 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2023-2024 school year: Administrative Assistant \$14.22/hr., Bus Driver \$16.85/hr., Cook/Cashier \$12.12/hr., Custodian \$15.01/hr., Educational Assistant \$13.16/hr., Library Media Specialist Assistant \$13.16/hr., Nurse \$125.00 a day, Teacher \$125.00 a day, Technology Specialist \$13.16/hr.

Approve employment for the 2023-2024 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Sarah Hyatt	Food Service
Patricia Robb	Administrative Assistant Educational Assistant Library Media Specialist Technology Specialist

C. Approve Classified Staff Salary and Step Adjustment

I recommend the Board approve the salary and step adjustment for Robert Summerfield as listed below:

Originally approved on the <u>February 5, 2024 Board Agenda</u> \$22.04 per hour, Step 2 Effective January 29, 2024	<u>Adjusted Salary/Step</u> \$22.39 per hour, Step 3 Effective January 29, 2024
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D. Approve Classified Staff Start Date Adjustment

I recommend the Board approve the start date adjustment for Deborah Bevan as listed below:

Originally approved on the <u>February 5, 2024 Board Agenda</u> Effective February 14, 2024	<u>Adjusted Start Date</u> Effective March 25, 2024
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E. Approve Supplemental Contracts for the 2023-2024 School Year

Approve the following supplemental employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>SUPPLEMENTAL</b>	<b>BUILDING</b>	<b>2023-24 SALARY</b>
Beery	Pamela	Orchestra/Pit Musicians	HAYES	\$2,401.67
Bohrer	Toby	Lacrosse Boys Assistant Coach 7th & 8th Grade - Volunteer	DEMPSEY	Volunteer
Brookover	Wayne	Track Assistant Coach Varsity Boys and Girls	HAYES	\$2,882.00
Byrne	McKynna	Softball Assistant Coach 7th Grade Girls- Volunteer	DEMPSEY	Volunteer
Daniel	David	Softball Assistant Coach Varsity Girls	HAYES	\$2,882.00
Hering	Stephen	Tennis Head Coach 7th and 8th Grade Boys	DEMPSEY	\$2,882.00
Lopez-Wurth	Angel	Volleyball Coach 7th & 8th Grade Boys - Volunteer	DEMPSEY	Volunteer
Schlabig	Megan	Track Assistant Coach Varsity Boys and Girls	HAYES	\$2,882.00
Tucky	Ethan	Track Assistant Coach Volunteer	HAYES	Volunteer
Tumey	Danny	Baseball Coach High School Boys - Volunteer	HAYES	Volunteer
Vroegop	Daniel	Track Assistant Coach Varsity Boys and Girls	HAYES	\$2,882.00
Wagner	Andrew	Lacrosse Head Coach Freshman Boys (0.333 FTE)	HAYES	\$960.67
Whitaker	Clayton	Volleyball Head Coach Varsity Boys	HAYES	\$7,205.00
Wilson	Zachary	Softball Assistant Coach 8th Grade Girls - Volunteer	DEMPSEY	Volunteer
Wimbiscus-Black	Abigail	Orchestra/Pit Musicians	HAYES	\$1,921.33

F. Approve Leave of Absence

1. I recommend the Board approve an unpaid childcare Leave of Absence for Savannah Inscho-Allerding from August 12, 2024 to October 17, 2024.

G. Approve Stipends

1. I recommend the Board approve a stipend for the following classified staff at their regular hourly rate, not to exceed 8 hours, March 1, 2024 - March 8, 2024 for CPI Training:

Bailey Brooks	Vanessa Sikora
Tonya Henson	Ashlee Springer

2. I recommend the Board approve stipends as indicated below for services at OHSAA basketball games:

<u>Name</u>	<u>Date</u>	<u>Duty</u>	<u>Amount</u>
Paul Higgins	2/27/2024	Site Manager	\$75.00
Donna Parker	2/27/2024	Ticket Taker	\$25.00
Leslie Parker	2/27/2024	Ticket Taker	\$25.00
Paul Higgins	3/1/2024	Site Manager	\$75.00
Donna Parker	3/1/2024	Ticket Taker	\$25.00
Leslie Parker	3/1/2024	Ticket Taker	\$25.00

H. Approve Extended Time

I recommend the Board approve extended days for Lisa Toombs at her regular per diem rate, not to exceed 5 days, March 23, 2024 – March 27, 2024 to accompany the Hayes Band on an overnight field trip.

3.4. Financial

Approve the Financial Report

I recommend the Board approve the Financial Report of January 2024 as presented.

3.5. Donations

I recommend the Board approve and accept the following donation:

- A. Anonymous – Monetary, valued at \$500.00, for In the Know Team at Hayes.
- B. Anonymous – Monetary, valued at \$3,000.00 for negative lunch accounts across all district buildings.
- C. Jen Tassi with PPG – 6,912 test tubes, valued at \$1,500.00, for use in Hayes High School Science classrooms.

3.6. Approve Resolution

I recommend the Board approve a resolution to declare the list of equipment as surplus to the needs of the district and to be disposed of in accordance with Policy 7310:

- 402 - Dell 3180 Chromebooks
- 44 - iPads
- 12 - Smartboards
- 12 - Projectors
- 6 - iPad charging carts

CONSENT ACTION:

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve all of the consent items as presented.

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Mr. Gitson\*

4.0 Discussion



5.0 Action Items

5.1. Approve the bid and three alternates from McHugh Construction, LLC

I recommend approval of the bid and three alternates from McHugh Construction, LLC in the amount of \$218,144.00 as presented. Project funding will come from the permanent improvement fund.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve as the bid and three alternates from McHugh Construction, LLC for as presented.

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Mr. Gitson\*

5.2. Approve the agreement with Gallagher Benefit Services

I recommend approval of the agreement with Gallagher Benefit Services to provide pharmacy consulting services as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the agreement with Gallagher Benefit Services to provide pharmacy consulting services as presented.

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Mr. Gitson\*

5.3. Adopt Resolution to file 8 Complaints against the valuation of real property for tax year 2023

I recommend the Board adopt a Resolution to file a complaint against the valuation of real property for tax year 2023 with owners #1 Parkwood Investors II, LLC % Oakwood Mgmt. Co, #2 Confluence Realty, LLC, #3 Pace Petro OH37 Delaware, LLC, #4 Rumpke of Ohio, Inc., #5 GTY Auto Service, LLC, #6 RiverByBerlin, LLC, #7 1275 Houk TEI Investors, LLC et al., and #8 Fisher VFW LLC as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adopt Resolution to file 8 complaints against the valuation of real property for tax year 2023 as presented.

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Mr. Gitson\*

## 6.0 Superintendent's Comments

## 7.0 Board Comments

## 8.0 Calendar

- March 6 – Elementary Parent/Teacher Conferences
- March 8 – No School - Teacher In-Service Day
- March 14 – 16 – Hayes Musical: Legally Blonde The Musical
- March 25 – 29 – No School - Spring Break
- April 1 – Board of Education Meeting

## 9.0 Executive Session

I recommend the Board enter into executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to enter into executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

Roll call resulted as follows:

\_\_\_\_\_ Mr. Backus  
\_\_\_\_\_ Ms. Harris  
\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Mrs. Gasaway  
\_\_\_\_\_ Mr. Gitson\*

President \_\_\_\_\_ declared the Board in executive session at \_\_\_\_\_.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to exit out of executive session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to exit out of executive session.

- \_\_\_\_\_ Mr. Backus
- \_\_\_\_\_ Ms. Harris
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Mr. Gitson\*

10.0 Adjournment

10.1. I recommend this meeting be adjourned.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adjourn this meeting.

- \_\_\_\_\_ Mr. Backus (President)
- \_\_\_\_\_ Ms. Harris (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Mr. Gitson\*