



**Delaware City Schools  
Board of Education Meeting  
November 6, 2023  
Regular Meeting  
Willis Education Center  
6:00pm**

**MISSION STATEMENT**

The Delaware City Schools will promote a culture of excellence that engages and empowers students and staff to embrace the challenges of our global society. We will build on our traditions, respect our diversity and partner for a strong community.

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, "Public Participation."*

1.0 Opening

1.1. Call to Order and Roll Call

- \_\_\_\_\_ Ms. McDaniel-Browning (President)
- \_\_\_\_\_ Mr. Backus (Vice President)
- \_\_\_\_\_ Mr. Weller
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Ms. Harris
- \_\_\_\_\_ Mr. Gitson\*

*\* Denotes Student Board Member*

1.2. Salute the Flag

1.3. Adoption of Agenda

I recommend we adopt this agenda as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adopt this agenda as presented.

- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Backus
- \_\_\_\_\_ Mr. Weller
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Ms. Harris
- \_\_\_\_\_ Mr. Gitson\*

#### 1.4. Approve Minutes

With your agenda you have received the minutes of October 2, 2023 regular meeting and October 9, 2023 special meeting.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the minutes of October 2, 2023 and October 9, 2023 Board meeting as presented.

- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Backus
- \_\_\_\_\_ Mr. Weller
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Ms. Harris
- \_\_\_\_\_ Mr. Gitson\*

#### 1.5. Recognitions and Presentations

### 2.0 Reports

#### 2.1. Unions

- A. DCEA
- B. UE
- C. OAPSE

#### 2.2. Legislative

#### 2.3. Facilities

#### 2.4. Treasurer/CFO

#### 2.5. Assistant Superintendent

#### 2.6. Executive Director of Human and Material Resources

#### 2.7. Superintendent

#### 2.8. Board Request

#### 2.9. Other

## **PUBLIC PARTICIPATION**

### **PUBLIC PARTICIPATION AT BOARD MEETINGS**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle:

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Attendees must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.
- D. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- F. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  1. Interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest).
  2. Request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
  3. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
  4. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  5. Waive these rules.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

### 3.0 Consent Agenda

#### 3.1. Pupils

##### A. Approve High School Graduates

1. I recommend the Board approve the following students as Hayes High School graduates due to completion of all graduation requirements:

Kimberly Baldeser\*

Rachel Darrah

Blake Schley

**\*22+ Graduate**

##### B. Approve Overnight Field Trip

1. Spring Break Varsity Girls Softball Trip

I recommend the Board approve the Varsity Girls Softball team for an overnight field trip from 3/22/2024 to 3/30/2024 to Space Coast Training Facility in Cocoa Beach, FL as presented.

#### 3.2. Curriculum and Instruction

#### 3.3. Personnel

##### A. Approve Resignations

1. Certified Staff

Approve and accept the resignation of the following individuals:

Francine Butler*	Teacher Invention Specialist Hayes	Last Day of Work 5/24/2024
------------------	--	----------------------------

**\* For retirement purposes**

2. Classified Staff

Approve and accept the resignation of the following individuals:

Sandra Barrows	Bus Driver Transportation	Last Day Worked 11/2/2023
----------------	------------------------------	---------------------------

Rodney Edwards	Custodian Dempsey	Last Day Worked 10/4/2023
----------------	----------------------	---------------------------

Amber Howell	Custodian Schultz	Last Day of Work 11/15/2023
Ashley Miller	Program Assistant SACC	Last Day Worked 10/20/2023
Kristi Murfield	Assistant Site Manager SACC	Last Day Worked 11/3/2023

3. Classified Substitute

Approve and accept the resignation of the following individuals:

Richard Horstman	Administrative Assistant Educational Assistant Library Media Specialist Assistant Technology Specialist	Last Day Worked 10/9/2023
Kelly Jarzabek	Administrative Assistant Educational Assistant Library Media Specialist Assistant Technology Specialist	Last Day Worked 10/9/2023
Blair Millet	SACC Program Assistant III	Last Day Worked 10/31/2023
Kimberly Watts	Nurse	Last Day Worked 10/18/2023
Madison Wildenthaler	Administrative Assistant Educational Assistant Library Media Specialist Assistant Technology Specialist	Last Day Worked 10/25/2023

B. Approve Employment

1. Classified Staff

Approve classified employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Daun Church	Cook/Cashier Hayes	\$17.18 per hour, Step 5 Effective 11/6/2023
-------------	-----------------------	---

Lori Groff	Accountant Willis	\$29.73 per hour, Step 7 Effective 11/6/2023
Blair Millet	Program Assistant III SACC	\$14.06 per hour, Step 4 Effective 11/1/2023
Samantha Pyles	Educational Assistant- Class II Hayes	\$16.74 per hour, Step 4 Effective 10/11/2023
Ambrosia Riedlinger	Educational Assistant-Class II Dempsey	\$15.07 per hour, Step 1 Effective 10/30/2023
Tyler Steward	Custodian- 3rd Shift Dempsey	\$17.20 per hour, Step 1 Effective 12/11/2023

2. Classified Substitute for the 2023-2024 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2023-2024 school year: Administrative Assistant \$14.22/hr., Bus Driver \$16.85/hr., Cook/Cashier \$12.12/hr., Custodian \$15.01/hr., Educational Assistant \$13.16/hr., Library Media Specialist Assistant \$13.16/hr., Nurse \$125.00 a day, Technology Specialist \$13.16/hr.

Approve employment for the 2023-2024 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Rehana Bashir	Educational Assistant Library Media Specialist Assistant Administrative Assistant Technology Assistant
Katherine Cramer	Educational Assistant Library Media Specialist Assistant Administrative Assistant Technology Assistant
Madison Wildenthaler	Educational Assistant Library Media Specialist Assistant Administrative Assistant Technology Assistant
Stacie Winslow	Nurse

C. Approve Supplemental Contracts for the 2023-2024 School Year

Approve the following supplemental employment for the 2023-2024 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

LAST NAME	FIRST NAME	SUPPLEMENTAL	BUILDING	2023-24 Salary
Besselman	Heather	Gymnastics Head Coach Varsity	HAYES	\$5,764.00
Bowman	G. Michael	Wrestling Assistant Coach Varsity Boys & Girls	HAYES	\$2,882.00
Bruns	Ainslee	Cheerleading Head Coach JV Winter	HAYES	\$3,842.67
Bruns	Justine	Cheerleading Head Coach Varsity Winter	HAYES	\$4,803.33
Butts	Keith	Basketball Head Coach Freshman Boys	HAYES	\$3,842.67
Cavazos	Cannon	Wrestling Assistant Coach 7th & 8th Boys & Girls	DEMPSEY	\$2,401.67
Coles	Mersadies	Basketball Head Coach 7th Grade Girls	DEMPSEY	\$3,362.33
Cox	Michael	Wrestling Volunteer Coach	HAYES	Volunteer
Davidson	Clayton	Wrestling Volunteer Coach	HAYES	Volunteer
Eiben	Garrett	Swimming and Diving Head Coach Varsity Boys and Girls	HAYES	\$6,244.33
Flaglor	Kenneth	Drama Assistant Play - Tech (0.50 FTE)	HAYES	\$1,681.17
Fowler	Krista	Cheerleading Head Coach Freshman Winter	HAYES	\$3,842.67
Frisch	Laura	Swimming and Diving Assistant Coach, Diving Varsity Boys and Girls (0.50 FTE)	HAYES	\$1,441.00
Frye	Darryl	Wrestling Volunteer Coach	HAYES	Volunteer
Graham	Andrew	Wrestling Assistant Coach Varsity Boys & Girls	HAYES	\$3,842.67
Halstead	Darin	Bowling Assistant Volunteer Coach Varsity Boys & Girls	HAYES	Volunteer
Henderson	Carrie	Wrestling Volunteer Coach	DEMPSEY	Volunteer
Higgins	Paul	Facility Site Manager Winter	HAYES	\$4,803.33
Howes	Michelle	Student Council Committee Advisor	HAYES	\$960.67
Lance	Bethany	Swimming and Diving Assistant Coach, Swimming Varsity Boys and Girls	HAYES	\$2,882.00
Lance	Bethany	Swimming and Diving Volunteer Head Coach - Grades 7&8	DEMPSEY	Volunteer
Lloyd-Matthews	Misty	Gymnastics Assistant Coach Varsity Girls	HAYES	\$4,323.00
Margraf	Erin	Basketball Head Coach Varsity Girls	HAYES	\$9,126.33
Pitzen	Jason	Wrestling Volunteer Coach	HAYES	Volunteer
Price	Robert	Basketball Assistant Coach Varsity Boys	HAYES	\$5,283.66
Rieman	Kevin	Wrestling Head Coach Varsity Girls	HAYES	\$7,205.00
Ruhlen	William	Drama Assistant Play - Tech (0.50 FTE)	HAYES	\$2,401.67
Thomas	Mark	Basketball Head Coach Freshman Girls	HAYES	\$4,803.33
Thomas	Scott	Bowling Head Coach Varsity Boys & Girls	HAYES	\$3,842.67
Tucker	Aric	Basketball Head Coach JV Girls	HAYES	\$3,842.67
Tumey	Ian	Basketball Head Coach JV Boys	HAYES	\$2,882.00
Vincenzo	Adam	Basketball Head Coach Varsity Boys	HAYES	\$8,646.00
White	Jennifer	Swimming and Diving Assistant Coach, Diving Varsity Boys and Girls (0.50 FTE)	HAYES	\$2,401.67

D. Approve Classified Staff Supplemental Contracts

1. I recommend the Board approve Nathan Cornell as the Wrestling Assistant Coach Varsity Boys & Girls, at the current State Minimum Wage. Total to be paid not less than \$3,842.67.

2. I recommend the Board approve Paul Lance as the Wrestling Head Coach JV Boys, at the current State Minimum Wage. Total to be paid not less than \$2,882.00.

E. Approve Administrative Contracts

I recommend the Board approve the following Administrative Contracts effective August 1, 2024.

Last Name	First Name	Position Title	Home Building	Contract Duration (Years)
Barr	Eric	Elementary Principal	Woodward Elem.	3
Cook	Aaron	Director of Secondary Curriculum & Assessment	Willis Educ. Ctr.	3
Glesenkamp	Richard	Athletic Director	Hayes High	3
Hallett	Laura	Payroll & Benefits Supervisor	Willis Educ. Ctr.	3
Keipper	Krista	Supervisor of Special Education	Conger Elem.	2
Krouse	Jeffery	Custodial/Maintenance Supervisor	Willis Educ. Ctr.	3
LeGros	Jacob	Elementary Principal	Smith Elem.	3
Stewart	Jerry	Executive Director of Human and Material Resources	Willis Educ. Ctr.	3
Stranges	Richard	High School Principal	Hayes High	1
Swanger	Misty	Assistant Superintendent	Willis Educ. Ctr.	3
Uher	Joseph	Director of Elementary Curriculum & Assessment	Willis Educ. Ctr.	3
Williams	Suzanne	Assistant Middle School Principal	Dempsey Middle	3

F. Approve Auxiliary Services Personnel for the 2023-2024 School Year

I recommend the Board employ, according to Board approved policy and salary schedules, the following Auxiliary Service Personnel for the 2023-2024 school year pending receipt of Auxiliary funds from the State:

	<b>FTE</b>	<b>Salary</b>
Melodee Mears	.87	\$68,800.33
Sally Selmek	.91	\$53,316.71

G. Approve Leave of Absence Adjustment

1. I recommend the Board approve an adjustment for an unpaid personal Leave of Absence for Jenna DeWitt from August 28, 2023 through December 11, 2023 adjusted to August 28, 2023 through December 13, 2023. She will return to work December 14, 2023.

H. Approve Extended Time/Days

1. I recommend the Board approve the extended time for Carol Bull at her regular hourly rate, not to exceed 10 hours, for Grad Coach student support at Parent-Teacher Conferences November 16, 2023 - May 30, 2024.
2. I recommend the Board approve the extended time for Sandra Draher at her regular hour rate, not to exceed 3 hours, for back to school readiness on August 10, 2023.

I. Approve Stipends



1. I recommend the Board approve a stipend for the following teachers at a regular per diem rate, not to exceed 61 ½ hours, October 12, 2023 - April 11, 2024 for Extended Learning Opportunity at Dempsey Middle School.

Brooke Buchanan  
Joshua Caslow  
Cari Floehr

Heather Lowry  
Jacqueline McMahon  
Ann Puthoff

2. I recommend the Board approve a stipend to hire Kayla Kuno, Educational Assistant, at her regular hourly rate, not to exceed 61 ½ hours, October 12, 2023 – April 11, 2024 for Extended Learning Opportunity at Dempsey Middle School.

3. I recommend the Board approve a stipend for the following teachers at a regular per diem rate, not to exceed 64 ½ hours, October 10, 2023 - April 11, 2024 for Extended Learning Opportunity at Hayes High School.

Danielle Allen  
Eliza Gentkowski  
Emily Gilles  
Andrew Graham  
Michelle Howes

Samuel Jaffee  
Daniel Koppel  
Jacqueline McMahon  
Michelle Vincenzo

4. I recommend the Board approve a stipend for the following teachers at their per diem rate, up to a maximum of 27 hours, November 7, 2023 to March 19, 2024 for the 2023 - 2024 Reading & Math Camp Program.

Michelle Burkhart  
Theresa Carlson  
Laura Chapin  
Amanda Cummins  
Kristina Davis  
Julia Fedyski  
Natalie Flahive  
Christina Hite  
Jennifer Larrison  
Felicia Lemyre  
Jenny Marshall  
Crystal Myers  
Suzan Oiler  
Erika Pelletier  
Jessica Reed  
Kelly Stewart

Carlisle  
Carlisle  
Carlisle  
Conger  
Conger  
Conger  
Schultz  
Smith  
Schultz  
Conger  
Conger  
Smith  
Woodward  
Smith  
Conger  
Carlisle

5. I recommend the Board approve stipends as indicated below for services at Fall OHSAA Tournament Contests:

Name	Date	Sport	Duty	Amount
Paul Higgins	10/21/2023	Soccer	Site Manager	\$75.00
Donna Parker	10/21/2023	Soccer	Ticket Taker	\$25.00
Leslie Parker	10/21/2023	Soccer	Ticket Taker	\$25.00
Lori Clark	10/27/2023	Football	Ticket Taker	\$40.00
Paul Higgins	10/27/2023	Football	Site Manager	\$75.00
Angela Moore	10/27/2023	Football	Ticket Taker	\$40.00
Donna Parker	10/27/2023	Football	Ticket Taker	\$40.00
Leslie Parker	10/27/2023	Football	Ticket Taker	\$40.00

6. I recommend the Board approve the stipend for the Jonathon Stanton, to be paid a stipend of \$28.00 per hour, not to exceed three (3) hours on July 18, 2023 for Mastery Learning Professional Development.

### 3.4 Technical Corrections to Adopted Board Policies

I recommend the Board approve, per Bylaw 0131.1, the technical corrections to these adopted Board Policies as presented.

Policy	Topic	Technical Correction
po1623	SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT	Address Spacing
po2412	HOMEBOUND INSTRUCTION	Name Change
po3122	NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY	Phone Number Change
po3123	SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT	Address Spacing
po3242	PROFESSIONAL DEVELOPMENT AND LICENSURE	Name Change
po4123	SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT	Address Spacing

### 3.5 Financial

- A. Approve Five-Year Forecast

I recommend the Board approve the Five-Year Forecast as presented.

### 3.6 Donations

I recommend the Board approve and accept the following donations:

- A. City BBQ – Monetary donation, valued at \$115.63, to use towards the DC Scholarship Fund for Dempsey Middle School.

### CONSENT ACTION:

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Board Policies as presented.

- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Backus
- \_\_\_\_\_ Mr. Weller
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Ms. Harris
- \_\_\_\_\_ Mr. Gitson\*

4.0 Discussion

4.1 Proposed 2024-2025 Academic Calendar as presented

5.0 Action Items

5.1. Second Reading and Approval of Board Policies as presented.

I recommend the Board approve Board Policies as presented.

Policy	Topic	Type
po0131.1	TECHNICAL CORRECTIONS	Update
po1615	TOBACCO USE PREVENTION	Update
po2114	MEETING STATE PERFORMANCE INDICATORS	Update
po2271	COLLEGE CREDIT PLUS PROGRAM	Update
po2412	HOMEBOUND INSTRUCTION PROGRAM	Update
po3120.09 Rescind	VOLUNTEERS	Rescind
po3215	TOBACCO USE PREVENTION	Update
po4120.09 Rescind	VOLUNTEERS	Rescind
po4215	TOBACCO USE PREVENTION	Update
po5310	HEALTH SERVICES	Update
po5460	GRADUATION REQUIREMENTS	Update
po5512	TOBACCO USE PREVENTION	Update
po5610	REMOVAL, SUSPENSION, EXPULSION, AND PERMANENT EXCLUSION OF STUDENTS	Update
po6325	PROCUREMENT - FEDERAL GRANTS/FUNDS	Update
po7434	TOBACCO USE PREVENTION	Update
po7540	TECHNOLOGY	Update
po7540.01	TECHNOLOGY PRIVACY	Update
po7540.02	WEB ACCESSIBILITY, CONTENT, APPS, AND SERVICES	Update
po7540.03	STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY	Update
po7540.04	STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY	Update
po8120 Revised/Replacement	VOLUNTEERS	NEW
po8300	CONTINUITY OF ORGANIZATIONAL OPERATIONS PLAN	Update
po8305	INFORMATION SECURITY	Update
po8315	INFORMATION MANAGEMENT	Update
po8390	ANIMALS ON DISTRICT PROPERTY	Update
po8400	SCHOOL SAFETY	Update
po8420	EMERGENCY SITUATIONS AT SCHOOLS	Update
po8462	STUDENT ABUSE AND NEGLECT	Update
po9160	PUBLIC ATTENDANCE AT SCHOOL EVENTS	Update
po9700.01	ADVERTISING AND COMMERCIAL ACTIVITIES	Update

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Board Policies as presented.

\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Backus  
\_\_\_\_\_ Mr. Weller  
\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Ms. Harris  
\_\_\_\_\_ Mr. Gitson\*

### 5.2 Approve Reach Education Contract

I recommend the Board approve the contract with Reach Educational Services LLC for educational services as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Board Policies as presented.

\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Backus  
\_\_\_\_\_ Mr. Weller  
\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Ms. Harris  
\_\_\_\_\_ Mr. Gitson\*

### 6.0 Superintendent's Comments

### 7.0 Board Comments

### 8.0 Calendar

- 11/16 Hayes Parent-Teacher Conferences
- 11/17 - 11/18 Dempsey Musical- Willy Wonka
- 11/20 Winter Pacer Fest
- 11/22 No School- Conference Adjustment Day
- 11/23 - 11/24 Thanksgiving Break
- 12/4 Hayes Orchestra Winter Concert
- 12/11 Hayes Choir Winter Concert

### 9.0 Adjournment

9.1. I recommend this meeting be adjourned.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adjourn this meeting.

\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Backus  
\_\_\_\_\_ Mr. Weller  
\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Ms. Harris  
\_\_\_\_\_ Mr. Gitson\*