

## Tuition & Other Program Costs

### Tuition Rates & Registration Fees

Pacer SACC tuition rates are based on an annual tuition fee that is divided into equal weekly payments. Tuition is not prorated based on the number of program days in the week. Some weeks contain more program days than others, but the weekly tuition amount remains the same. There is no tuition adjustment due to holidays, emergency closures, vacations, or child absence. Tuition is paid in advance. Tuition payments are non-refundable and not transferable unless approved by the SACC Administrative Office.

| Schedule   | Hours                                  | Weekly Tuition<br>(1st Child) | Sibling Discount | Registration Fees<br><i>due at time of registration</i> |
|--|--|-------------------------------|------------------|---|
| <b>Before School only</b>  | 6:30 – 8:30 am                         | \$65.00                       | \$58.50          | \$45 per family   |
| <b>After School only</b>   | 3:15 – 6:00 pm                         | \$65.00                       | \$58.50          | \$45 per family   |
| <b>Before and After school</b>   | 6:30 – 8:30 am<br>&<br>3:15 – 6:00 pm  | \$95.00                       | \$85.50          | \$45 per family   |
| <b>*Part Time: 1-3 days per week<br/>Before School only or After School only</b><br><i>Must be consistent days and scheduled in advance</i>                  | 6:30 – 8:30 am<br>OR<br>3:15 – 6:00 pm | \$45.00                       | \$40.50          | \$45 per family   |
| <b>*Part Time: 1-3 days per week<br/>Before and After School</b><br><i>Must be consistent days and scheduled in advance</i>                                  | 6:30 – 8:30 am<br>&<br>3:15 – 6:00 pm  | \$65.00                       | \$58.50          | \$45 per family   |
| <b>Summer SACC 2024</b>  | 6:30 am - 6:00 pm                      | \$180                         | N/A              | \$45 per child  |
| <b>All Day SACC</b><br><i>Optional service offered on many days when school is not in session. Must pre-register online through the SACC Parent Gateway.</i> | 6:30 am - 6:00 pm                      | \$45.00 / day                 | N/A              | N/A   |

\*Spaces for part time care are limited and will be filled based on program capacity limitations. Part time availability is not guaranteed.

## Other Fees

| Fee                | Description  | Rate  |
|--------------------|--|---|
| Late Pickup Fee    | The SACC program is licensed to operate until 6:00 pm. Parents/guardians who pick up their children after 6:00 pm will receive a late pickup fee. Recurrent late pickups may result in increased fees, suspension, or termination of services.   | \$5 per family for every 5 minutes or any part of 5 minutes that the parent/guardian/ designee is late picking up the children. |
| Child Tracking Fee | Parents/Guardians are responsible for notifying their SACC Program, in addition to the school, in the event that a child will be absent. If a child does not arrive at SACC when expected, staff must attempt to contact parents/guardians/ emergency contacts and school personnel in an effort to ensure the child's safety. A fee is assessed for each incident that a SACC staff member needs to track a child's location. Recurrent late pick-ups may result in increased fees, suspension, or termination of services. | \$10 per incident   |
| Add on Session Fee | Care for a registered part time SACC student for a session for which the student is not registered. Dependent upon program availability. Parent must check with Site Manager for availability.   | \$25 per session (eg: AM or PM)   |

## Discounts

Only one discount per child/family will be applied, and therefore the largest available discount will be offered.

- **Sibling Discount** - Additional children enrolled under the same Primary Account Holder may be eligible for a **10% sibling discount**. The discount applies to the lowest tuition rate or the younger children if enrollment is the same. This discount is currently only available during the school year.
- **Delaware City Schools** employees and Board of Education members are eligible for a 5% tuition discount. This discount applies to the regular school year and summer tuition rates. It does not apply to All Day SACC or other special event fees. Please contact the SACC office to verify employment and receive this discount. Requests must be made annually and in writing/via email.
- **Pacer SACC Discount** - this discount may be available for families who are not eligible for PFCC, but who fall within eligible income guidelines. An application and supporting documents must be submitted for each program in which the child is enrolled. Applications should not be submitted more than 30 days prior to the start of the program. The application can be found on the SACC website under the Tuition Information menu. For more information on this discount, please contact the SACC office at (740) 833-1853.

## State Child Care Financial Assistance (PFCC)

Delaware Pacer SACC accepts Publicly Funded Childcare (PFCC) for families that qualify. Parents who are working or in school can apply for childcare tuition assistance by contacting Delaware County Department of Job and Family Services. Parents may be required to contribute a co-pay towards the subsidized childcare services that is paid directly to Delaware SACC. Please see the section on Publicly Funded Child Care later in this handbook for details on PFCC requirements.

## Payment Due Dates

Tuition payments are paid in advance and are due the **Friday before the week of service**.

Late payment of tuition will result in an account being marked “delinquent” in the SACC online Parent Portal. If the account is not made current within 7 days, the account will be “suspended” and the student will not be able to return to SACC until the outstanding balance is paid in full. Primary Account Holders of delinquent and suspended accounts will receive a statement via their registered email address. The statement will detail charges and credits to the account and will identify the amount that must be paid in order for the student to return. A student’s return to the program after termination due to unpaid tuition is dependent upon space availability at the program site and is not guaranteed.

### **Tuition Policies**

- Tuition must be paid in advance (due Friday for care the following week)
- Payment must be current for children to continue attending the program. **If the tuition account balance becomes more than 10 days past due, the child(ren) will not be admitted back into the program until the balance is paid in full or a reasonable payment agreement has been made and maintained.** Payment arrangements can be made by calling the Pacer SACC office at (740) 833-1853.
- Parents with separate custody or payment arrangements are encouraged to set up “split accounts” for tuition payment by calling (740) 833-1853.
- Families that leave the program owing tuition or fees will not be readmitted until the past due amount has been paid in full.
- Families that leave the program owing tuition or fees may be readmitted when tuition is paid, up to two incidents. Families with a pattern of leaving the program while owing tuition more than twice will not be admitted to any SACC program a third time.
- All readmission to the program is dependent on the availability of program space.

### **Payment Methods**

1. **AutoPay:** The easiest and most convenient method of tuition payment, signing up for AutoPay in your SACC Parent Gateway means you never have to remember a check or get a money order printed, and your tuition is paid automatically using the credit or debit card you choose. Signing up is easy and secure and can be done at any time by logging in to the SACC Parent Gateway at [www.ezchildtrack.com/pacersacc/parent](http://www.ezchildtrack.com/pacersacc/parent).
2. **Click to Pay:** An easy and secure way to make a tuition payment, families may log on to their SACC Parent Gateway and click “Pay Now” to make an online payment using a credit or debit card. There is no fee for this payment option.
3. **Check or Money Order:** Checks and Money Orders may be dropped off at your child’s SACC site during program hours, or at the SACC Business office at the Willis Education Center between the hours of 8:00 am and 4:00 pm.

*Please Note:* Families who wish to pay by cash may do so *only* by dropping their payment off at the SACC Business Office in the Willis Education Center. This will minimize the risk of loss, and your payment can be applied to your account immediately.

### **Tuition Statements, Receipts, and Tax Statements**

Account statements, receipts, and flex spending account documentation is available any time by logging in to the SACC Parent Gateway at [www.ezchildtrack.com/pacersacc/parent](http://www.ezchildtrack.com/pacersacc/parent).

Tax Statements will be published to the SACC Parent Gateway no later than the last business day of January.

### **Returned Checks**

By Board policy, all checks and money orders paid to the SACC Program must be deposited within 24 hours from the time that it is received in the SACC Office. Post-dated checks are not accepted and will be deposited in accordance with the Board's 24-hour policy. Checks returned for insufficient funds will prompt the program to notify the Parent/Guardian. Payment for the returned check must be made directly to the SACC Administrative office by money order or cash within one (1) week of the notice.

If a second check is returned for insufficient funds, all future SACC tuition payments must be made by money order or by online payment services. SACC Program services will be suspended until the account is made current. *Please Note:* Your banking institution may charge a fee for returned checks.